

**FOUNTAIN VALLEY SCHOOL DISTRICT
PERSONNEL COMMISSION**

Regular Meeting
AGENDA

Fountain Valley School District
PDC
10055 Slater Avenue
Fountain Valley, CA 92708

May 21, 2026
3:30 p.m.

Mr. Tony McCombs, Chairperson
Mr. William Mullin, Vice- Chairperson
Mrs. Carol Davis, Member
Mrs. Carmen Serna, Director Human Resources

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ROLL CALL**
- **APPROVAL OF AGENDA**

GENERAL FUNCTIONS

1. **Introduction of Guests**
2. **Introduction of Staff**
3. **Reading and Approval of Minutes – Regular Meeting of the Personnel Commission, April 23, 2026**
(Attachment #1)
4. **Minutes, Special Meeting of the Board of Trustees, April 13, 2026**
(Attachment #2) *Information*
5. **Minutes, Regular Meeting of the Board of Trustees, April 16, 2026**
(Attachment #3) *Information*
7. **Director’s Report** *Information*
8. **Commissioner’s Comments** *Information*
9. **Public Comments** *Information*
Members of the community and staff are welcome to address the Personnel Commission on any item listed on the Agenda or Business or any other item or specific concern within the jurisdiction of the Personnel Commission. Speakers are requested to limit their presentation to four minutes.

ADMINISTRATION

10. Classification Plan Amendment – Revision to Salary of Director of Early Learning and Extended School Programs to Range 17 of the Management Classified Salary Schedule effective May 22, 2026 *Action*
(Attachment #4)

11. Certification of Eligibility Lists – Food Services Worker, Head Custodian, Licensed Vocational Nurse, Transportation Dispatcher, Maintenance Worker III, Preschool Assistant, Instructional Assistant Bilingual Spanish *Action*
(Attachments #5–11)

PERSONNEL

11. Job Announcement *Information*
(Attachments #12-14)

FINANCIAL

12. 2026-2027 Personnel Commission Budget – Second Reading and Approval *Action*
(Attachment #15)

CLOSED SESSION

13. Closed Session

The Commission may discuss one or more of the following topics in Closed Session:

1. Personnel
2. Legal Advice

NEXT MEETING

14. The next meeting of the Personnel Commission will be:

**June 25, 2026
3:30 p.m.
PDC Room**

ADJOURNMENT

15. Adjournment

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **MINUTES, PERSONNEL COMMISSION-REGULAR
MEETING OF APRIL 23, 2026**

DATE: May 11, 2026

Attached for your approval are the minutes of the Personnel Commission regular meeting of April 23, 2026.

RECOMMENDATION

The Personnel Commission approve the minutes of the April 23, 2026 Personnel Commission regular meeting.

FOUNTAIN VALLEY SCHOOL DISTRICT PERSONNEL COMMISSION

Regular Meeting
MINUTES
April 23, 2026
3:30 p.m.

Mr. McCombs called the Regular Meeting of the Personnel Commission to order at 3:30 p.m. in the PDC at 10055 Slater Avenue, Fountain Valley, California 92708. William Mullin (student) led the Pledge of Allegiance.

Present for the entire meeting:

Mr. Tony McCombs, Chairperson
Mr. William Mullin, Vice Chairperson
Mrs. Carol Davis, Member
Mrs. Carmen Serna, Director Human Resources

GENERAL FUNCTIONS

Approval of Agenda

Mr. Mullin moved to approve the agenda as presented. Mrs. Carol Davis seconded the motion. The motion carried.

Introduction of Guests

Vice-Chairperson, Mr. Bill Mullin introduced his Grandson, son of Chris Mullin, William Michael Mullin in attendance to record a public meeting for his Boy Scouts Communications merit badge.

Introduction of Staff

Ms. Chris Olson, CSEA Vice-President/School Office Manager at Talbert Middle School was in attendance.

Public Hearing for 2026-2027 Personnel Commission Budget

No comments were received.

Minutes, Regular Meeting of the Personnel Commission, March 26, 2026

Mrs. Davis moved to approve the minutes as presented. Mr. Mullin seconded the motion.

Mrs. Davis thanked Mrs. Serna for the work she did on the job descriptions and for keeping them up to date.

Motion carried.

Minutes, Regular Meeting of the Board of Trustees, March 12, 2026

Presented as an information item only.

Minutes, Special Meeting of the Board of Trustees, March 30, 2026

Presented as an information item only.

Mr. Mullin commented that Dr. Stopp reported at the end of the March 12, 2026 agenda, that Jose Bueno was named the Orange County Department of Education Classified Employee of the year for Transportation services. Mr. Mullin said that was fantastic and on behalf of the Personnel Commission congratulated Jose Bueno.

Mr. Mullin said this was another example that Fountain Valley School District was a great place to work and great people worked for the District. Mr. Mullin congratulated him for a job well done.

Mrs. Davis added that they would like to offer congratulations to Mr. Jose Bueno during the Classified Employee celebration scheduled for May 21, 2026.

Director's Report

Mrs. Carmen Serna shared that Personnel was replacing the Office Assistant at the District Office due to Anisha Khatri transferring to Courreges Elementary. The new Office Assistant was selected, Ms. Denise Iles, and was scheduled to start on April 28, 2026. Ms. Iles was coming to Fountain Valley with experience as an Office Assistant from a school site.

Mrs. Serna shared that while attending the CSPCA conference with Ms. Chris Olson and Chairperson, Mr. McCombs, the conference schedule allowed for more time for collaboration. And even though there was an open door policy between CSEA and Personnel, they decided to schedule recurring meetings upon their return from the conference. These meetings would allow for CSEA Representative, Alex Mehlbrech, to join them to discuss current issues, topics including staffing, and other items that may need clarification.

Mrs. Serna shared that she was a rater on the interview panel for Director, Classified Personnel for the Monrovia School District. She met candidates seeking that position and it was a great opportunity for networking with other districts.

Mrs. Serna reported she was participating in the Career Fair at Talbert Middle School on April 24th. Mrs. Serna stated she had participated in numerous Career Fairs, but this was her first time at a Middle School. She was excited to spend the day with the middle schoolers.

Mrs. Serna shared that the Superintendent's office did a recognition for Mr. Jose Bueno. Both Mrs. Serna and Assistant Superintendent, Ms. Cathie Abdel wanted to have a separate celebration. They were thinking of possibly celebrating at the Classified BBQ, but the Classified celebration was also a great idea. Mrs. Serna would speak with Mr. Bueno to determine when he was available and plan accordingly. Mrs. Serna explained that Orange County had their own Classified Employee of the year for the various categories and Mr. Bueno was a nominee for Transportation and was selected. She commented that Mr. Bueno was an amazing bus driver.

Commissioners' Comments

Mrs. Davis was pleased to hear that Mrs. Serna was able to sit on the Monrovia interview panel. She asked about the district. Mrs. Serna stated they were a dual hatter, similar to FVSD, reporting to the Personnel Commission and the District Office. She shared their process used a separate entity to assist with the recruitment process. Whereas with Mrs. Serna's process all was completed in-house. Mr. Mullin stated he believed Monrovia was a larger school district than Fountain Valley.

Public Comments

Ms. Chris Olson shared that the CSEA Classified Employee Pizza party was scheduled for May 21, 2026 from 3:00 pm – 8:00 pm at Lamppost Pizza.

Ms. Olson mentioned the need for a job study due to the last one being completed in 2017. She stated that an outside entity would not be needed to complete a job study. She shared that Ocean View School District was completing a study using a committee made up of personnel, union, and an outside consultant that they hired. She shared their process included interviews with personnel to determine what they were doing rather than the use of surveys that were used by the outside company in 2017. She said there were many changes due to COVID and a lot has changed.

She said Ocean View was taking three years to complete their process and she knows it was a lot of work and a consultant was hired . She shared CSEA was more than willing to assist. A brief discussion was held regarding job study methods.

Mrs. Serna responded that she looked forward to having the conversation with CSEA regarding this request. She noted that this was a detailed process with a financial commitment. She shared that various classified job descriptions had been updated along with market analysis within the last three years. She stated that three years ago there was an outside agency, approved by Personnel Commission and Board of Trustees. The result was the change to the Food Services Worker range change. Numerous job descriptions were changed and some were created, such as, Warehouse and Food Services delivery drivers. Within the last year, the Extended School Program job descriptions were updated. Some management positions were updated as well. She stated that she was open to the conversation with CSEA.

Mr. McCombs stated he recalled when he started with the Personnel Commission in 2017, they were just approving the classification study at that time. He recalled it was very detailed.

Ms. Olson agreed it was very detailed and stated she thought waiting to update job descriptions every ten years may be a bit too long. She did agree that trying to change them all would be a task that perhaps reviewing specific classifications would be best.

ADMINISTRATION

Certification of Eligibility Lists

Mr. Mullin motioned to approve the eligibility lists for Bus Driver, Instructional Assistant Bilingual Spanish, Extended School Program (ESP) Assistant, and Instructional Assistant Transitional Kindergarten as presented. Mrs. Davis seconded. Motion carried.

Mr. Mullin commented there were long eligibility lists for Instructional Assistant Transitional Kindergarten and for the Extended School Program (ESP) Assistant which appeared to have several candidates within the top three ranks and up to twenty-one ranks.

Mrs. Serna shared that, for example, the ESP Assistant eligibility list, Personnel did not remove hired candidates from the lists. She explained that some districts will remove hired persons; however, in her experience, it helped to maintain candidates on the list because if they declined an offer or if they accepted and subsequently quit and wanted to return to the position, locating their name on a list would be difficult. Therefore, the practice was to keep their name on the list with notes maintained in Personnel that help track candidates through their expiration date. If an individual wanted to be a substitute only, they would remain on the list until the list expired. As for the Transitional Kindergarten list, we hired eight candidates this year and they will remain on the list until they expire.

Mrs. Davis asked about the closing of the Instructional Assistant Bilingual Spanish position. Ms. Madison shared there was only one candidate on the eligibility list presented, but the candidate was also on the Instructional Assistant Special Education list and accepted a position. Ms. Madison shared there were five applicants when last checked, but many calls had been received asking about the position and details regarding the number of hours, school site, etc.

PERSONNEL

Mr. Mullin asked how we were doing with the job postings and number of applications received. Mrs. Serna shared there wasn't a flood of applicants for the Bilingual Spanish position. There was a resignation for the Instructional Assistant for the Deaf and Hard of Hearing (DHH) program.

She reiterated this position was inherited from Ocean View School District and supported by WOCCE. The program was run very well under the leadership of Dr. Ollila, the teachers, and aides. This was a benefit FVSD was able to provide to those students in need of American Sign Language.

Lastly, Mrs. Serna and Ms. Madison advised the search for Preschool Assistants continued with three candidates scheduled for the oral panel and final interviews.

FINANCIAL

2026-2027 Personnel Commission Budget – First Reading

Presented as an information item only.

CLOSED SESSION

The Personnel Commission adjourned to a closed session at 3:57 PM. There was no report for the closed session.

NEXT MEETING

The next meeting of the Personnel Commission will be:

Regular Meeting:

May 21, 2026, at 3:30 p.m.

PDC Room

ADJOURNMENT

Mrs. Serna shared the Classified Employee Recognition starts at 5 PM. The Personnel Commission regular meeting will be at the regular time. CSEA will also have their pizza celebration the same day starting at 3:00 pm at Lamppost Pizza.

The April 23, 2026, regular meeting of the Personnel Commission adjourned at 4:09 p.m.

Mr. McCombs, Chairperson

Mr. Mullin, Vice-Chairperson

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **MINUTES, OF THE BOARD OF TRUSTEES SPECIAL
MEETING OF APRIL 13, 2026**

DATE: April 14, 2026

Attached for your information are the minutes of the Board of Trustees special meeting of April 13, 2026.



Board of Trustees Special Meeting - Apr 13 2026 Minutes

Monday, April 13, 2026 at 3:45 PM

Fountain Valley School District Board Room 10055 Slater Avenue Fountain Valley, CA 92708

A. CALL TO ORDER- 3:50 P.M.

1. Roll Call
 - Dennis Cole, President
 - Phu Nguyen, President Pro Tem
 - Steve Schultz, Clerk
 - Ashley Ramirez, Member
 - Sandra Crandall, Member
2. Pledge of Allegiance was lead by Dr. Gargus

B. APPROVAL OF AGENDA

1. Agenda for April 13, 2026 Special Board of Trustees Meeting
ACTION:
Moved by: Phu Nguyen; seconded by: Ashley Ramirez

Carried 5-0

C. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

There were no requests to address the Board.

D. CLOSED SESSION

1. Personnel Matters: Government Code 54957 and 54957.1
Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.
2. Consultation with Assistant Superintendent, Personnel, Assistant Superintendent, Business Services and Assistant Superintendent, Educational Services: Government Code 54956.5
3. Negotiations: Government Code 54957.6 Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board's designated representative, Cathie Abdel.

E. REPORT OF CLOSED SESSION

F. ADJOURNMENT

1. Meeting Adjourned at 4:45 pm

ACTION:

Moved by: Sandra Crandall; seconded by: Ashley Ramirez

Carried 5-0

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **MINUTES, OF THE BOARD OF TRUSTEES REGULAR
MEETING OF APRIL 16, 2026**

DATE: May 11, 2026

Attached for your information are the minutes of the Board of Trustees regular meeting of April 16, 2026.



Board of Trustees Regular Meeting - Apr 16 2026 Minutes

Thursday, April 16, 2026 at 5:00 PM

Fountain Valley School District Board Room 10055 Slater Avenue Fountain Valley, CA 92708

A. CALL TO ORDER- 5:00 P.M.

1. Roll Call
 - Dennis Cole, President
 - Phu Nguyen, President Pro Tem
 - Steve Schultz, Clerk
 - Ashley Ramirez, Member
 - Sandra Crandall, Member

B. APPROVAL OF AGENDA

1. Agenda for April 16, 2026 Regular Board of Trustees Meeting
ACTION:
Moved by: Sandra Crandall; seconded by: Steve Schultz

Carried 5-0

C. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

There were no requests to address the Board on Closed Session items.

D. CLOSED SESSION

1. Personnel Matters: Government Code 54957 and 54957.1
Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.
2. Pupil Personnel: Education Code 35146
3. Negotiations: Government Code 54957.6 Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board's designated representative, Cathie Abdel.
4. Consultation with Assistant Superintendent, Personnel, Assistant Superintendent, Business Services and Assistant Superintendent, Educational Services: Government Code 54956.5
5. Anticipated litigation pursuant to Government Code Section 54956.9(d)(2): Case number 25-26-99-9

6. Anticipated litigation pursuant to Government Code Section 54956.9(d)(2): Case number 25-26-99-10

E. OPEN SESSION - 6:00 P.M.

1. Pledge of Allegiance was led by Mrs. Crandall

F. REPORT OF CLOSED SESSION

1. The Board President reported out the following action:
By the motion of Trustee Schultz and seconded by Trustee Nguyen the Board of Trustees took action by a vote of 5-0 to approve settlement agreement Case #25-26-99-9
By the motion of Trustee Nguyen and seconded by Trustee Ramirez the Board of Trustees took action by a vote of 5-0 to approve settlement agreement Case #25-26-99-10

G. SPECIAL PRESENTATION

1. Recognition of Newland Elementary School Students -- Lighthouse Leadership Award
It is an interest of the Board of Trustees to recognize students who demonstrate leadership through the FVSD Guiding Principles: perseverance, citizenship, leadership, teamwork, integrity, respect, and love. The Board recognized eight outstanding students from **Newland Elementary School**.
2. Recognition of Plavan Elementary School Students -- Lighthouse Leadership Award
It is an interest of the Board of Trustees to recognize students who demonstrate leadership through the FVSD Guiding Principles: perseverance, citizenship, leadership, teamwork, integrity, respect, and love. The Board recognized seven outstanding students from **Plavan Elementary School**.

H. PUBLIC HEARING

1. Public Hearing on Initial Contract Proposals Between Fountain Valley School District and Classified School Employees Association, Chapter #358 for 2025-2026

Attachment:

[PUBLIC HEARING Initial Contract Proposals FVSD and CSEA 2025-2026.docx](#) 

There were no requests to speak during the Public Hearing.

I. BOARD MEMBER REPORTS

Mrs. Ramirez

- **School Visits:** Toured nine schools (Tamura, Talbert, Gisler, Plavan, Newland, Cox, and Masuda) and attended the Talbert Open House.
- **Events:** Attended the District Art Show and commended Ms. MacDonald for her leadership, Foundation-sponsored Show Choir concert, Talbert's drama performance (*The Brothers Grimm Spectaculathon*), and the middle school basketball tournament at Masuda. Thanked everyone involved in making these events happen for our students.
- **Committee & Workshops:** Attended the District Workshop and the City of HB School District quarterly meeting. Noted safe routes to school funding (\$625,000) and emergency resource briefings (CPR, Narcan).

- **Professional Development:** Attended the OCSBA March speaker event regarding the "Dignity Index."

Mrs. Crandall

- **School Visits:** Completed tours of all 10 district schools; attended events at Gisler (After School Drama), Fulton (Choir), Courreges (Kindergarten Rainbow Connection), Cox (Boomtown), and Oka (Mystery Reader).
- **Advocacy:** Participated in the CSBA Legislative Action Week, advocating for Prop 98 funds, COLA funding, and AB 218 litigation caps.
- **Committee Work:** Attended the Superintendent Parent Council (SPC) meeting regarding the LCAP input session and the Fountain Valley Schools Foundation meeting, where principals shared how donated funds were used.
- **Professional Development:** Attended the OCSBA Dignity Index event, the Orange County State of Education event, and a staff professional development session on Artificial Intelligence in education.
- **Recognition:** Congratulated Miss Moyers for receiving a statewide award from the California School Public Relations Association, the first such award brought into the district.

Mr. Schultz

- **School Visits:** Toured Cox and Gisler elementary schools; attended Open Houses at Talbert and Masuda.
- **Board Workshop:** Met with the Superintendent and attended the strategic planning Board Workshop meeting.
- **Observations:** Highlighted the parent library resource at Masuda and shared insights regarding recent research on screen time in schools.
- **Mentorship:** Shared a personal anecdote regarding student leadership and coordination with Mayor Jim Cunneen to encourage a former FVSD student.

Mr. Nguyen

- **Events:** Attended the District Art Show and the Superintendent Parent Council (SPC) meeting, noting the election of Jamie Buckner as the next SPC President.
- **Historical Recognition:** Represented the board at the AB 1805 assembly at Mendez Middle School and the dedication of the Mendez Trail in Westminster, commemorating the *Mendez v. Westminster* desegregation case.
- **Health Note:** Noted limited participation in site visits due to recovery from knee surgery.

Mr. Cole

- **School Visits:** Participated in school tours and local Open Houses.
- **School Visits:** Participated in the Strategic Planning Board Workshop meeting.
- **Events:** Attended the District Art Show and choir performances, highlighting the strength of the district's arts programs.
- **Professional Development:** Attended the OCSBA March speaker event regarding the "Dignity Index."
- **Community Events:** Attended the Mendez Trail opening, noting his personal history as a principal at Mendez Middle School and the work of the OCDE on the trail's curriculum.

J. PUBLIC COMMENTS

Community and staff members are welcome to address the Board of Trustees on any item listed on the Agenda of Business or any other item of specific concern.

To address the Board of Trustees, please comply with the procedures listed on the yellow Public Comment form *For Persons Wishing to Address the Board of Trustees* and give the form to the Public Information Officer/Executive Assistant to the Superintendent. Each speaker is limited to 3 minutes.

As a reminder, Board protocols and California law do not allow Board members to discuss public comments or attempt to answer questions posed by a speaker during the public comment time. If appropriate, the Superintendent will ask staff to follow up with speakers.

There were four requests to address the Board regarding Gisler's Shelter-in-Place that occurred on Monday.

K. LEGISLATIVE ITEMS

1. 2026-27 Declaration of Need for Fully Qualified Educators

Background:

Each year, we file the Declaration of Need for Fully Qualified Educators with the California Commission on Teacher Credentialing. This declaration shows estimated hiring needs for certain positions, which may require an emergency credential. We only estimate what we think we might need. We can adjust our estimates at any time during the school year. The Commission expects us to be within ten percent (10%) of what we actually request. We have never gone over that percentage.

Submitted by:

Personnel Services

Attachments:

[2026-27 Declaration of Need for Fully Qualified Educators](#) 

It is recommended that the Board of Trustees approves the 2026-27 Declaration of Need for Fully Qualified Educators so that staffing can be completed with the best possible candidates.

Moved by: Sandra Crandall; seconded by: Ashley Ramirez

Carried 5-0

2. Board Bylaw 9270 Conflict of Interest

Background:

In the continued effort to maintain a set of current board policies, it is necessary to bring bylaws to the Board of Trustees for revision due to changes in Education Code or statute. The California School Boards Association or the Orange County Department of Education informs the District of mandated changes through alerts.

Board Bylaw 9270 requires updates to reflect changes in state law, including revised requirements related to the disclosure of economic interests (Form 700) and restrictions and reporting obligations concerning campaign contributions by

Board members and the Superintendent. BB 9270 is being brought to the Board of Trustees for approval.

Submitted By:

Superintendent's Office

Attachments:

[BB 9270 Conflict of Interest](#) 

It is recommended that the Board of Trustees approve Board Bylaw 9270
Moved by: Steve Schultz; seconded by: Phu Nguyen

Carried 5-0

- 3. Approve Proposed Decision in the Matter of Reduction in Force of Certain Classified Employees of the Fountain Valley School District

Background:

Effective January 1, 2022, AB 438 requires school districts to provide classified employees with the same layoff notice and hearing rights as certificated employees. Fountain Valley School District is required to issue permanent classified employees with notices of layoff no later than March 15.

On February 12, 2026, the Board of Trustees adopted Resolution 2025-2026 No. 12, which called for a reduction of 7.4375 FTE/11 positions and directed the Superintendent/designee to provide the notification to those employees affected.

The next step in the layoff process requires the Assistant Superintendent of Personnel/designee to provide final notice to the classified employees impacted by the layoff through termination noted in Appendix 1 of the Proposed Decision no later than May 15, 2026.

Submitted by:

Human Resources

Attachment:

[2026.04.16 Proposed Decision Master 2025-2026.pdf](#) 

It is recommended that the Board of Trustees approve the Proposed Decision in the matter of reduction of force of certain classified employees of the Fountain Valley School District.

Moved by: Phu Nguyen; seconded by: Steve Schultz

Carried: 5-0

L. CONSENT CALENDAR/ ROUTINE ITEMS OF BUSINESS


ACTION: Approval of Consent Agenda Items




Moved by: Sandra Crandall; seconded by: Ashley Ramirez




Carried 5-0

- 1. Minutes of March 12, 2026 Board of Education Meeting

[Board of Trustees Regular Meeting - Mar 12 2026 - Minutes - Html](#) 

2. Minutes of March 30, 2026 Board of Education Meeting
[Board of Trustees Special Meeting - Mar 30 2026 - Minutes - Html](#) 
3. Certificated Personnel Items
Background:
Approval of the consent calendar will approve the Certificated Personnel items, including various actions required to meet the needs of the District.

It is necessary to process various personnel actions to meet staffing and operational needs. Compensation to personnel is within budgeted amounts in accordance with Board Policy.
Submitted by:
Personnel Services
Recommended Action:
Approval/Ratification of the Certificated Personnel items.
Attachments:
[Certificated Personnel Items](#) 
[CalState TEACH Intern MOU Agreement exp. 2029-08](#) 
[CalState TEACH Student Teacher MOU Agreement exp. 2029-06](#) 
4. Classified Personnel Report
Background:
Approval of the consent calendar will approve the Classified Personnel Report, including various actions required to meet the needs of the District.

It is necessary to process various personnel actions to meet staffing and operational needs. Compensation to personnel is within budgeted amounts in accordance with Board Policy.
Submitted by:
Human Resources
Recommended Action:
Approval/ratification of the Classified Personnel Report
Attachment:
[Classified Personnel Report April 16 2026.pdf](#)  [Updated - Class Mgmt Salary Sch 2025-2026 with Change for Director, Maint., Operations & Trans.pdf](#) 
5. Donations
Donations received by the District or school site are sent to the Business Services Department and must be approved by the Board of Trustees before the funds can be deposited into the appropriate account.
Attachment:
[Donations.pdf](#) 
6. Approve/Ratify Purchase Orders

Background:

Purchase orders have been processed in accordance with the rules and regulations of the Board of Trustees and applicable legal requirements of the State of California.

Submitted by:

Business Services

Attachments:

[PO CHANGE REPORT 2-25-26 thru 3-26-26.pdf](#) 

[PO REPORT 2-25-26 thru 3-26-26.pdf](#) 

7. Warrants

Background:

In order for vendors to be paid, the County School Claims Office requires all vendors' checks to be approved by the Board of Trustees.

Submitted by:

Business Services

Attachments:

[04.16.26 Board Report.pdf](#) 

8. Board Policy 6142.1 - Sexual Health And HIV/AIDS Prevention Instruction (Second Reading)

Background:

In the continued effort to maintain a set of current board policies, it is necessary to bring policies to the Board of Trustees for revision due to changes in Education Code or statute. The California School Boards Association or the Orange County Department of Education informs the District of mandated changes through alerts.

Board Policy 6142.1 - Sexual Health and HIV/AIDS Prevention Instruction, requires updates to reflect changes in state and/or federal laws.

Submitted By:

Educational Services

Recommended Action:

It is recommended that the Board of Trustees approves the revisions to Board Policy 6142.1.

Attachment:

[6142.1 Sexual Health and HIV AIDS Prevention Instruction](#) 

9. Williams Uniform Complaint Quarterly Report Q3: Jan 1- Mar 31

Background:

The Orange County Department of Education is requesting the report of uniform complaints received in your district per the requirements of Education Code section 35186(d).1 This is a reporting requirement for all school districts and county-operated programs.

Recommended Action:

It is recommended that the Board of Trustees receives and approves the Williams Quarterly Report for the third quarter of the 2025-26 year and approves its submittal to the Orange County Department of Education.

Submitted by:

Superintendent's Office

Attachments:

[UCP Report Form District 2025-26 \(Q3\) FVSD.pdf](#) 

- 10. Initial Proposal from CSEA and its Fountain Valley School District Chapter #358 to Fountain Valley School District.

Background:

In compliance with Government Code, Public Notice, Section 3547, CSEA and its Fountain Valley School District Chapter #358 present the attached initial proposal to the Fountain Valley School District for collective bargaining for 2025-2026.

Submitted by:

Personnel Services

Recommended Action: It is recommended that the Board of Trustees receives the initial contract proposal of CSEA and its Fountain Valley School District Chapter #358 for 2025-2026.

Attachments

[CSEA and its Chapter 358 Initial Proposal.pdf](#) 

- 11. Presentation of Fountain Valley School District's Initial Proposal to CSEA and its Fountain Valley School District Chapter #358.

Background:

In compliance with Government Code, Public Notice, Section 3547, the Fountain Valley School District sets forth the initial proposal for the purpose of negotiating a successor agreement with CSEA and its Fountain Valley School District Chapter #358 for 2025-2026.

Submitted by:

Personnel Services

Recommended Action: It is recommended that the Board of Trustees approves the initial contract proposal of the Fountain Valley School District to CSEA and its Fountain Valley School District Chapter #358 for 2025-2026.

Attachments

[FVSD Initial Proposal to CSEA 4-2026.docx.pdf](#) 

- 12. Approval of 2026-27 Service Proposal between Fountain Valley School District and Orange County Department of Education to support the Vision-Driven Math Textbook Adoption Process

Background:

In March 2025, the FVSD Board of Trustees approved an agreement enabling the District to

partner with the Orange County Department of Education for participation in the Vision-Driven Math Textbook Adoption Program for the 2025-26 school year. Approval of this service proposal would enable the District to extend the partnership into the 2026-27 school year. The focus of the team's 2026-27 work will be the review, pilot, and recommendation of instructional materials to adopt to support mathematics instruction.

Fiscal Impact:

The costs associated with this proposal total \$18,000.00 of direct services and materials. The District will cover the cost of this agreement using the Learning Recovery Emergency Block Grant (LREBG).

Recommendation:

It is recommended that the Board of Trustees approves the Service Proposal with the Orange County Department of Education to extend participation in the Vision Driven Math Adoption Program for the 2026-27 school year.

Attachment:

[Vision Driven Math Proposal 2026-2027.pdf](#) 

M. SUPERINTENDENT'S REPORT/ NEW BUSINESS

Dr. Stopp thanked teachers and family who came in to speak, and she reaffirmed the leadership team's commitment to valuing employees and striving for continuous improvement, noting her intent to follow up personally with speakers to hear their concerns.

She reported on the successful district-wide professional development day for TK–8 staff. The feedback we received was that it was one of the most popular PD Days we've ever had.

- **Middle School AI Integration:** Highlighted the sessions for grades 6–8 regarding the ethical and responsible use of Artificial Intelligence (AI) in education.
- **"By FVSD, For FVSD":** Commended the model of peer-led instruction, noting that the most impactful sessions were those led by district teachers rather than outside vendors.
- **Staff Recognition:** Recognized the following individuals for their leadership and presentations:
 - **Employees who led sessions:** Justin Ramsay, Ashley Robinson, Molly Kuykendall, Amy Jara, Caitlyn Gregory, Charles Vusough, Leland Sheldon, Brooke James, Emily Harvest, Joy Moyers, Emily Harvest, Page Hertzberg and Stephanie Rigdon.
 - **Leadership & Support:** Dr. Gargas and Tammy Acevedo (Planning/Facilities); Mrs. Moyers (PIO); Elena McDonald and Vincent Paulie (VAPA/PE staff coordination), and Cara Robinson (SPED trainings).

N. CLOSED SESSION (IF NEEDED)

O. ADJOURNMENT

1. Meeting Adjourned 8:05 pm

ACTION:

Moved by: Phu Nguyen; seconded by: Steve Schultz

Carried 5-0

2. Next Meeting May 14, 2026



MEMORANDUM

TO: Personnel Commission
FROM: Carmen Serna, Director, Human Resources
SUBJECT: CLASSIFICATION PLAN AMENDMENT- REVISION TO SALARY OF DIRECTOR OF EARLY LEARNING AND EXTENDED SCHOOL PROGRAMS TO RANGE 17 OF THE MANAGEMENT CLASSIFIED SALARY SCHEDULE EFFECTIVE MAY 22, 2026
DATE: May 17, 2026

A market analysis was conducted for the Director of Early Learning and Extended School Programs to evaluate compensation levels in comparison with similar roles in neighboring districts. The market analysis determined that the current salary placement for this position within FVSD is below fair market value and does not align competitively with similar positions carrying similar scope, responsibility, and expertise requirements. Given the complexity of overseeing early childhood education and extended school programs such as the Expanded Learning Opportunities Program (ELOP) and California State Preschool Programs (CSPP), it is essential that salary compensation be adjusted appropriately to remain competitive in retaining highly qualified leadership. Aligning the salary with fair market standards will support FVSD's commitment to maintaining strong programs and effective leadership for students, families, and the community.

The recommendation to place on Range 17 of the Classified Management Salary Schedule is to align our compensation structure more closely with market standards, particularly in comparison to similar roles in surrounding districts. No changes are needed to the current job description.

Recommendation:

- 1) It is recommended that the Personnel Commission recommend to the Board of Trustees the increase from Range 15 to Range 17 on the Classified Management salary schedule, effective May 22, 2026.

Attachment #4

JOB DESCRIPTION
Fountain Valley School District

Director Early Learning & Extended School Programs

Purpose Statement

The job of Director, Early Learning and Extended School Programs is done for the purpose/s of planning, developing, coordinating, and directing after school, summer camp recreation, school readiness, and preschool programs; creating a safe environment for children to meet social, emotional and academic goals; serving as the district's Early Learning and Extended School Programs Specialist for community outreach and grant requirements; achieving defined objectives by planning, evaluating, developing, implementing and maintaining services in compliance with established guidelines; and serving as a member of the leadership team.

This job reports to the Assistant Superintendent, Education Services

Essential Functions

- Collaborates with internal TK-8 grade administration and external personnel (e.g. other administrators, district personnel and contractors, public agencies, parents, staff, etc.) for the purpose of implementing and/or maintaining services and programs.
- Compiles data from a wide variety of sources (e.g. budget reports, financial data, staffing records, enrollment data, etc.) for the purpose of implementing policies and procedures and/or monitoring program components.
- Directs the coordination and integration of State and locally funded after school and Extended School Programs (ELOP and CSPP programs). (e.g. assess programs, interpret, develop/monitor procedures, plan/develop new programs, seek resources as needed, etc.) for the purpose of providing services within established time frames and in compliance with all Federal, State and local requirements.
- Directs department operations for the after-school programs, school readiness, state pre-school and parent fee-based preschool programs.
- Works closely to research and evaluate preschool, after school and ELOP programs and services to ensure curriculum alignment with current preschool-6th grade practices for the purpose of providing recommendations and/or ensuring services are delivered in compliance with mandated requirements.
- Plans, provides and facilitates staff professional development training, workshops, and seminars, to build leadership, develop models, systems and procedures for use by the Early Learning and Extended School Programs staff to promote quality programs.
- Identifies and recruits families for the purpose of participation in the District's Early Learning and Extended School Programs.
- Recommends adaptations and revisions to operational standards and guidelines to ensure adherence to policy mandates and regulations.

- Monitors financial activities for state funded, parent fee-based, and ELOP programs (e.g. grant status, Block Grant, First 5 OC, OCDE subsidized tuition assistance, budget, revenue, cost; contract terms, expenditures, procurement, etc.) for the purpose of ensuring that allocations are accurate, revenues are recorded, expenses are within budget limits and/or fiscal practices are followed.
- Participates in a variety of meetings within the community for the purpose of conveying and gathering information regarding a wide variety of subjects required to carry out administrative responsibilities.
- Plans, organizes, and presents parent engagement and adult learning events related to Early Learning and Extended School Programs to support student success.
- Performs personnel administrative functions (e.g. recruiting, hiring, evaluations, reduction in force/separations, grievances, misconduct, training, professional development, etc.) for the purpose of maintaining necessary staffing, enhancing productivity of staff, and ensuring necessary department/program outcomes are achieved.
- Prepares a wide variety of often complex materials (e.g. Sustainability Plan, program budgets, funding requests, State reports, ELOP reports, analyses, recommendations, procedures, etc.) for the purpose of documenting activities and issues, meeting compliance requirements, providing audit references, making presentations, and/or providing supporting materials for requested actions.
- Presents information on a variety of topics related to administrative responsibilities (e.g. financial information, public and private contracts, overviews of programs/services, policies and procedures, grant status, etc.) for the purpose of providing general information, training others, implementing actions, etc.
- Provides input for development and implementation of updated curriculum for the purpose of providing quality Early Learning and Extended School Programs for students served by the District to meet students' emotional, physical, social and intellectual needs in accordance with established guidelines.
- Researches a variety of topics in securing grants and funding to provide quality Early Learning and Extended School Programs for the Fountain Valley School District community (e.g. grants, community needs for childcare programs, regulations, etc.) for the purpose of being knowledgeable on trends and changes and/or making recommendations.
- Responds to inquiries of staff, district personnel, other professional organizations for the purpose of providing information and/or direction
- Serves as a resource to district personnel/administrators, a liaison to community/government agencies, and as the district's Early Learning and Extended School Programs Specialist to collaborate with professional and community organizations for the purpose of explaining procedures conveying and/or receiving information as needed for the planning, developing and evaluating of services related to child care.
- Maintains current knowledge of general education and special education policies and practices to supervise and support inclusive early childhood and Early Learning and Extended School Programs.

- Develops and manages partnerships with staff and outside agencies to support the District's Early Learning and Extended School Programs.

Other Functions

- Performs other related duties as assigned for the purpose of ensuring the efficient and effective functioning of the work unit.

Job Requirements:

Minimum Qualifications Skills, Knowledge and Abilities

SKILLS are required to perform multiple, highly complex, technical tasks with a need to occasionally upgrade skills in order to meet changing job conditions. Specific skill based competencies required to satisfactorily perform the functions of the job include: operating standard office equipment including utilizing pertinent software applications; planning and managing projects and programs; overseeing program financial activities; developing effective working relationships; preparing and maintaining accurate records; and administering personnel policies and procedures; and coordinating with other agencies.

KNOWLEDGE to review and interpret highly technical information, write technical materials, and/or speak persuasively to implement desired actions; and analyze situations to define issues and draw conclusions. Specific knowledge-based competencies required to satisfactorily perform the functions of the job include: pertinent laws, codes, policies, and/or regulations, ie. ECERS, CLASS, Title 22, Title 5, EDI, DRDP, CSPP, QRIS, ELOP grant, USDA nutritional guidelines; supervision/leadership principles; personnel processes; standard business practices; teaching strategies; working with families; and stages of child development.

ABILITY is required to schedule a number of activities, meetings, and/or events; often gather, collate, and/or classify data; and use job-related equipment. Flexibility is required to independently work with others in a wide variety of circumstances; work with data utilizing defined but different processes; and operate equipment using a variety of standardized methods. Ability is also required to work with a significant diversity of individuals and/or groups; work with data of varied types and/or purposes; and utilize a variety of types of job-related equipment. Independent problem solving is required to analyze issues and create action plans. Problem solving with data frequently requires independent interpretation of guidelines; and problem solving with equipment is limited to moderate. Specific ability-based competencies required to satisfactorily perform the functions of the job include: establishing and maintaining effective working relationships with students, staff and parents; meeting deadlines and

schedules; setting priorities; working with multiple projects, frequent interruptions, and changing work priorities; working with detailed information/data and maintaining accurate records; maintaining confidentiality; and facilitating communication between persons with frequently divergent positions.

Responsibility

Responsibilities include: working independently under broad organizational policies to achieve organizational objectives; managing major organizational components; supervising the use of funds for multiple departments. Utilization of resources from other work units is often required to perform the job's functions. There is a continual opportunity to impact the organization's services.

Working Environment

The usual and customary methods of performing the job's functions require the following physical demands: some lifting, carrying, pushing, and/or pulling, and significant fine finger dexterity. Generally, the job requires 60% sitting, 20% walking, and 20% standing.

Experience Job related experience within a specialized field with increasing levels of responsibility is required.

Education Bachelor's degree in job related area (and additional requirements as needed per the Commission on Teacher Credentialing) and Child Development Program Director Permit; Masters preferred.

Equivalency

Required Testing

Job-Related Skills Proficiency Test

Certificates/Permits

Child Development
Program Director Permit

Continuing Educ./Training

Maintains Certificates and/or Licenses

Clearances

Criminal
Background
Clearance DOJ
Fingerprint
Clearance
Tuberculosis
Clearance
Flu, Measles & Pertussis
Vaccinations (SB- 792)

FLSA Status

Exempt

Approval Date

12/14/2017
Revised 09/26/2024

Salary Range

±5 17

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **ELIGIBILITY LISTS**

DATE: April 22, 2026

Attached are the eligibility lists for:

Food Services Worker

Head Custodian

Licensed Vocational Nurse

Transportation Dispatcher

Maintenance Worker III

Preschool Assistant

Instructional Assistant Bilingual Spanish

RECOMMENDATION

The Personnel Commission approve the eligibility lists enumerated above.

ELIGIBILITY LIST
Food Services Worker
Merged 05-06-2026

RANK	NAME	EXPIRES
1	Stacy McDaniels	05-06-27
2	Machele Panas	05-06-27
3	Kristen Johnson	06-05-26
3	An Rasmussen	05-06-27
4	Hope Corrales	06-05-26
5	Jessica Vu	05-06-27
6	Eric Taylor	05-06-27
7	Ambrosia Brody	06-05-26
8	Jonathan Tran	06-05-26
9	Juliana Alvarado Arias	05-06-27

ELIGIBILITY LIST
Head Custodian
Expires 4-29-27

RANK	NAME
1	Yesenia Fonseca Manzano
2	Derrick Turner
3	Andrew Ayala
3	Scott Jones
4	Anthony Alvarado
4	Elvin Roman Flores
5	Neftali Vargas
6	Baldemar Roman
7	Fernando Esquivel
8	Robert Schellenberg
9	Alexis Garcia
9	Jose Portillo

ELIGIBILITY LIST
Licensed Vocational Nurse
Merged 3-11-26

RANK	NAME	EXPIRES
1	Sarah Carlo	3-11-27
2	Jessica Garcia-Ayala	8-21-26
2	Sheila-Jasmine Walker	8-21-26
3	Jaleah Vang	3-11-27
4	Elisa Aburto	8-21-26
4	Linh Le	3-11-27

ELIGIBILITY LIST
Transportation Dispatcher
Expires 01-06-27

RANK	NAME
1	Mario Bustillos
1	Stephanie Guerrero
2	William Owens
3	Christine Wright

ELIGIBILITY LIST
Maintenance Worker III
Expires 3-24-27

RANK	NAME
1	Brian Sadler
2	Mason Byers
3	Cody Cozart
4	Chris Toomey
5	Victor Munoz

ELIGIBILITY LIST
Preschool Assistant
Merged 04-24-26

RANK	NAME	EXPIRES
1	Daniela Hoyle	11-21-26
2	Lizzette Romero	03-03-27
3	Heidy Gutierrez	11-21-26
4	Adriana Barragan Cruz	04-24-27
5	Vanessa Gibson	01-20-27
6	Isamar Juarez	01-20-27
6	Stephanie Bradford	03-03-27
6	Patricia Medina	04-24-27

ELIGIBILITY LIST
IA Spanish
Merged 5-13-26

RANK	NAME	EXPIRES
1	Erika Lieu	05-13-27
2	Mary Garcia	04-01-27
3	Luis Francisco Castro Perdomo	05-13-27
3	Kassandra Corral	05-13-27

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **JOB ANNOUNCEMENTS**

DATE: May 11, 2026

The job announcements posted since the last regular meeting of the Personnel Commission are attached as informational items:

Dual Certification:

Bilingual Testing Technician (Vietnamese)

Groundskeeper Substitute

Skilled Groundskeeper/Equipment Operator



Fountain Valley School District

Bilingual Testing Technician (Vietnamese) at Fountain Valley Elementary School District

Application Deadline

5/18/2026 3:30 PM Pacific

Date Posted

4/28/2026

Contact

[Danette Madison](#)

7148433228

Number of Openings

1

Salary

Pay dependent on experience

Add'l Salary Info

\$4,238 - \$5,152 (Range 36, 5 Steps) *Per CSEA contract, hiring may be made up to step 3

Length of Work Year

12 months/year, 40.0 hours/week

Employment Type

Full Time

Requirements / Qualifications

Targeted, job related education with study in job-related area. Graduation from high school and two years of experience working with school-age children and adults. Bilingual oral and written proficiency in Vietnamese.

All applicants are invited to attend the written test, schedule to be determined. The test will be held at the Fountain Valley School District Office, 10055 Slater Avenue, Fountain Valley, CA 92708. Please bring a valid ID such as a driver's license or passport. Applications will be screened for the minimum qualifications following the written test. To view further information, please see "Links Related to this Job." The tentative start date for this position will be JULY 1, 2026.

Comments and Other Information

Applicants who need reasonable accommodation for interviewing or testing must notify the Personnel Department at (714) 843-3228 prior to the testing date.

CalPERS Links

Not all postings qualify for CalPERS. Informational Only.

[CalPERS Retirement Benefits](#)



Fountain Valley School District

Groundskeeper SUBSTITUTE at Fountain Valley Elementary School District

Application Deadline

5/19/2026 3:30 PM Pacific

Date Posted

5/14/2026

Contact

[Danette Madison](#)

7148433228

Number of Openings

2

Salary

Single Rate

\$26.78 (Range 45, Step 1) Per Hour

Length of Work Year

12

Employment Type

Part Time

Requirements / Qualifications

EDUCATION AND EXPERIENCE REQUIREMENTS:

Job-related experience is required

High school diploma or equivalent

CERTIFICATES AND LICENSES:

Possession of a valid California Class C Driver's License

Comments and Other Information

Applications will be screened for minimum qualifications. The written exam will be on a date to be determined at the Fountain Valley School District, 10055 Slater Avenue, Fountain Valley. An email invite to the exam will be sent. Please RSVP to make sure we have adequate seating. Allow at least 1.5 hours for check-in, instructions, and the test. Please bring a valid ID such as a driver's license or passport.

Applicants who need reasonable accommodation for interviewing or testing must notify the Personnel Department at (714) 843-3228 prior to the testing date.

Links Related To This Job

[Groundskeeper 10 2022](#)

CalPERS Links

Not all postings qualify for CalPERS. Informational Only.

[CalPERS Retirement Benefits](#)



Fountain Valley School District

Skilled Groundskeeper/Equipment Operator at Fountain Valley Elementary School District

Application Deadline

6/3/2026 3:30 PM Pacific

Date Posted

5/14/2026

Contact

[Danette Madison](#)

7148433228

Number of Openings

1

Salary

Pay dependent on experience

Add'l Salary Info

\$5,182 - \$6,298/month (Range 56, 5 Steps) *Per CSEA contract, hiring may be made up to step 3

Length of Work Year

12 months

Employment Type

Full Time

Requirements / Qualifications

All applicants are invited to attend the written test the week of June 8th in the morning. The exam will be held at Fountain Valley School District office, 10055 Slater Ave., Fountain Valley.

Applications will be screened for minimum qualifications.

Minimum qualifications are a combination of graduation from high school and three years of grounds equipment operation experience.

Comments and Other Information

Applicants who need reasonable accommodation for interviewing or testing must notify the Personnel Department at (714) 843-3228 prior to the testing date.

Links Related To This Job

[Posting for Skilled Groundskeeper/Equipment Operator](#)

CalPERS Links

Not all postings qualify for CalPERS. Informational Only.

[CalPERS Retirement Benefits](#)

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **2026-2027 PERSONNEL COMMISSION BUDGET –
SECOND READING AND APPROVAL**

DATE: May 11, 2026

The proposed 2026-2027 Personnel Commission budget is attached for the second reading and approval.

RECOMMENDATION

The Personnel Commission approve/adopt the 2026-2027 Personnel Commission Budget.

Annual Budget of Personnel Commission Fiscal Year 2026-27 Fountain Valley School District		<u>Column I</u> 2024-25 Actuals (\$ only)	<u>Column II</u> 2025-26 Actuals or Estimate (\$ only)	<u>Column III</u> 2026-27 Budget (\$ only)
2000	Classified Salaries¹			
2300	Classified Supervisors & Administrators	\$0.00	\$0.00	\$0.00
	Commission Members ²	\$1,750.00	\$1,800.00	\$1,800.00
	Director	\$90,651.65	\$85,715.47	\$85,715.47
2400	Clerical, Technical & Office Staff	\$137,593.75	\$127,237.00	\$131,209.00
	Secretaries, Clerks	\$0.00	\$0.00	\$0.00
	<i>SUBTOTAL (2000 CLASS.)</i>	<i>\$ 229,995.40</i>	<i>\$ 214,752.47</i>	<i>\$ 218,724.47</i>
3000	Employee Benefits			
3101	State Teachers Retirement System – Certificated	\$0.00	\$0.00	\$0.00
3102	State Teachers Retirement System – Classified	\$0.00	\$0.00	\$0.00
3201	Public Employees’ Retirement System-Certificated	\$0.00	\$0.00	\$0.00
3202	Public Employees’ Retirement System-Classified	\$59,860.63	\$57,101.00	\$58,165.89
3301	OASDI/Medicare – Certificated	\$0.00	\$0.00	\$0.00
3302	OASDI/Medicare – Classified	\$17,255.90	\$16,348.00	\$16,651.85
3401	Health & Welfare Benefits – Certificated	\$0.00	\$0.00	\$0.00
3402	Health & Welfare Benefits – Classified	\$69,394.68	\$70,520.00	\$70,520.00
3501	Unemployment Insurance – Certificated	\$0.00	\$0.00	\$0.00
3502	Unemployment Insurance – Classified	\$112.02	\$106.00	\$107.99
3601	Workers’ Compensation Insurance – Certificated	\$0.00	\$0.00	\$0.00
3602	Workers’ Compensation Insurance – Classified	\$4,788.26	\$4,556.00	\$4,640.21
3801	PERS Reduction – Certificated	\$0.00	\$0.00	\$0.00
3802	PERS Reduction - Classified	\$0.00	\$0.00	\$0.00
3901	Other Benefits – Certificated	\$0.00	\$0.00	\$0.00
3902	Other Benefits – Classified	\$345.85	\$379.00	\$379.00
	<i>SUBTOTAL (3000 CLASS.)</i>	<i>\$ 151,757.34</i>	<i>\$ 149,010.00</i>	<i>\$ 150,464.94</i>

Annual Budget of Personnel Commission Fiscal Year 2026-27 Fountain Valley School District		<u>Column I</u> 2024-25 Actuals (\$ only)	<u>Column II</u> 2025-26 Actuals or Estimate (\$ only)	<u>Column III</u> 2026-27 Budget (\$ only)
4000	Books and Supplies	\$0.00	\$0.00	\$0.00
4200	Books & Reference Materials	\$0.00	\$0.00	\$0.00
	Literature, Periodicals	\$0.00	\$0.00	\$0.00
4300	Materials & Supplies	\$0.00	\$0.00	\$0.00
	Office Supplies	\$0.00	\$0.00	\$0.00
<i>SUBTOTAL (4000 CLASS.)</i>		\$ -	\$ -	\$ -
5000	Services & Other Operating Expenditures			
5200	Travel & Conferences	\$10,376.61	\$12,000.00	\$12,000.00
	Expense Allowances	\$0.00	\$0.00	\$0.00
	Mileage	\$26.74	\$500.00	\$500.00
	Conferences	\$0.00	\$0.00	\$0.00
5300	Dues and Memberships	\$3,670.00	\$3,800.00	\$4,000.00
5400	Insurance	\$0.00	\$0.00	\$0.00
	Fire and Theft	\$0.00	\$0.00	\$0.00
	Liability	\$0.00	\$0.00	\$0.00
5500	Operations and Housekeeping Services ³	\$0.00	\$0.00	\$0.00
	Utilities	\$0.00	\$0.00	\$0.00
5600	Rentals, Leases & Repairs	\$0.00	\$0.00	\$0.00
5700	Direct Cost Transfers	\$0.00	\$0.00	\$0.00
	Printing & Forms	\$0.00	\$0.00	\$0.00
5800	Prof/Consulting Services & Operating Expenditures	\$1,111.24	\$1,895.00	\$2,000.00
	Examinations	\$0.00	\$800.00	\$1,500.00
	Advertising	\$59.24	\$100.00	\$100.00
	Staff Recognition	\$2,033.71	\$1,800.00	\$2,500.00
	Professional Assistance (Screening Committee, Consultants, Analysis Surveys)	\$0.00	\$0.00	\$0.00
5900	Communications	\$0.00	\$0.00	\$0.00
	Telephone	\$0.00	\$0.00	\$0.00

Annual Budget of Personnel Commission Fiscal Year 2026-27 Fountain Valley School District		<u>Column I</u> 2024-25 Actuals (\$ only)	<u>Column II</u> 2025-26 Actuals or Estimate (\$ only)	<u>Column III</u> 2026-27 Budget (\$ only)
	Postage	\$0.00	\$195.00	\$0.00
	<i>SUBTOTAL (5000 CLASS.)</i>	<i>\$17,277.54</i>	<i>\$ 21,090.00</i>	<i>\$ 22,600.00</i>

Annual Budget of Personnel Commission Fiscal Year 2026-27 Fountain Valley School District		<u>Column I</u> 2024-25 Actuals (\$ only)	<u>Column II</u> 2025-26 Actuals or Estimate (\$ only)	<u>Column III</u> 2026-27 Budget (\$ only)
6000	Capital Outlay			
6400	Equipment	\$0.00	\$0.00	\$0.00
	Office Equipment	\$0.00	\$0.00	\$0.00
6500	Replacement of Equipment	\$0.00	\$0.00	\$0.00
	<i>SUBTOTAL (6000 CLASS.)</i>	\$ -	\$ -	\$ -
	TOTAL EXPENDITURES	\$ 399,030.28	\$ 384,852.47	\$ 391,789.41

1) Include only those expenditures directly attributable to the activities of the Commission and their employees. For example, salaries of administrators having a line responsibility for all district operations should not be prorated even though some time may be spent working with personnel director.

2) Salaries for Commission member should not be included without prior and specific authorization by the governing board (Education Code Section 45250).

3) The district is required to provide suitable quarters for the Commission and their employees, therefore, expenditures in maintenance, operation, and capital outlay will be limited.